



Public Hearing

A public hearing regarding the District-Wide Emergency Response Plan took place at 5:15 pm.

Regular Board Meeting

Members Present: Carol Woodward – President, Andrea Spengler, Mervin Fry, Michael LoManto, Michelle Merritt

Absent: Sylvester Cleary, Amy Drozdziel

Administration: Renee Garrett – Superintendent, Johnathan Perry – School Business Executive

District Clerk: Kristin Irwin

Other: Anthony Dolce-Dunkirk Observer

Call to Order

Carol Woodward opened the meeting in the high school library at 5:30 pm.

Approval of Agenda

Mervin Fry made the motion, seconded by Michelle Merritt to approve the agenda.

All voted yes.

Agenda Approved

Public Comment (Please limit comments to five minutes per person)

None

Supervisory Reports

Supervisory Reports

Written reports were received from the Transportation, Technology, Building and Grounds Departments.

Board Reports

Board Reports

President

Carol Woodward stated that the Board Workshops for this upcoming school year.

Carol Woodward reported that Fall Fest will be held October 9-10th, 2021. The craft show will be Saturday and Sunday. The parade will be held on Sunday.

Committees



Carol Woodward reminded board members that Kristin sent an email with the sub committee dates.

Superintendent

Renee Garrett reported that both Sylvester Cleary and she attended the RSA Conference. Renee reported that the RSA conference Smaller rural district, how to share services and sports.

Discussion Items

None

Old Business

None

New Business Consent Agenda

Michael LoManto made the motion, seconded by Mervin Fry, upon recommendation of the Superintendent, to approve agenda items 10A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Organizational/Regular Meeting Minutes of July 8, 2021.

July Organizational/
Regular Meeting
Minutes Approved

B. Financial Items

- 1) Treasurer's Report for all funds; June 2021
- 2) Warrant Summary Report and Claims Auditor Report – July 2021
- 3) Extra-Curricular Reports- June 2021
- 4) Purchases

Treasurer, Warrant
Summary & Claims
Auditor Report
Approved

M&T Bank Energy Performance Lease (Blanket) \$71,360.00

- 5) Accept the Updated Budget Transfer Report for the Fiscal Year of 2021.
- 6) Approve the 2021-2022 tax levy for the approximate amount of \$4,089,237.00.

Purchases, Updated
Budget Transfer
Report 2021, Budget
Transfers
Approved

Tax Levy Approved
and District
Treasurer to issue
corrected Tax Bills
Approved

C. Personnel

- 1) Appoint Julie Hebner who has successfully completed her 6-month probationary period, to a permanent 12-month Account Clerk, effective July 9, 2021.

J. Hebner,
Permanent 12-month
Account Clerk,
effective 7/9/21

- 2) Appoint Kerrieann Pelletter as a temporary Clerk II at a salary of

K. Pelletter
Temporary Clerk II
Appointment
effective 8/4/21-
8/3/2022
Approved



\$37,000.00 effective August 4, 2021. The temporary period for civil service purposes will be one year beginning August 4, 2021 through August 3, 2022.

- 3) Approve the Superintendent entering into a contract with Kerrieann Pelletter, Clerk II, effective August 4, 2021- August 3, 2022.
- 4) Upon recommendation of the Superintendent to approve the following appointment for the 2021-22 year:

Tax Collector Kerrieann Pelletter
- 5) Correct the motion made and unanimously passed on July 8, 202 regarding Christine Bowker, Clerk II stipend to be \$4,000.00 to reflect the stipend to be \$5,000.00.
- 6) Accept the resignation of Michelle Devine as Special Education Teacher, effective August 31, 2021.
- 7) Accept the resignation of Matthew Wisniewski as Technology Teacher, effective August 31, 2021.
- 8) Accept the resignation of Shelley Brautigam as Special Education Teacher, effective July 16, 2021.
- 9) Accept the resignation of Dawn Thompson as Pre-Kindergarten Teacher, effective July 16, 2021.
- 10) Appoint Michelle Devine, who is permanently certified in PreK-Kindergarten and Grades 1-6, who was previously appointed as a 1.0 FTE in the Special Education tenure area, to a 1.0 FTE probationary position in the Elementary tenure area effective September 1, 2021 The probationary period will begin on September 1, 2021 and conclude on January 2, 2024. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher received an ineffective composite or overall rating in the final year or the probationary period the teacher shall not be eligible for tenure at that time.
- 11) Appoint Bridget Feyes, who is initially certified in Social Studies 7-12, to a 1.0 FTE probationary position in Social Studies 7-12 tenure areas effective September 1, 2021. Salary for the 2021-2022 school year will be Step G of the FTA contractual rate plus 15 blocks of 3 graduate hours and a Masters. The probationary period will begin on September 1, 2021 and conclude on August 31, 2025. The probationary period expiration date is tentative

K. Pelletter Temporary Clerk II Contract effective 8/4/21- 8/3/2022 Approved

K. Pelletter Tax Collector Appointment Approved
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C. Bowker Clerk II Stipend Revised Approved

M. Devine, Special Ed Teacher, Resignation Effective 08/31/2021
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M. Wisniewski, Technology Teacher, Resignation Effective 08/31/2021
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S. Brautigam Special Ed Teacher, Resignation Effective 08/16/2021
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D. Thompson, Pre-K Teacher, Resignation Effective 08/31/2021

M. Devine Elementary Teacher, Appointment Effective 09/1/2021
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B. Feyes S.S. 7-12 Teacher, Appointment Effective 09/1/2021
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and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher received an ineffective composite or overall rating in the final year or the probationary period the teacher shall not be eligible for tenure at that time.

- 12) Approve the salary of Dawn Manzella, Elementary Special Education Teacher. Salary for the 2021-2022 school year will be Step E of the FTA contractual rate plus 12 blocks of 3 graduate hours and Masters.
- 13) Approve the salary of Samantha Slate, Elementary General Education Teacher. Salary for the 2021-2022 school year will be Step G of the FTA contractual rate plus 12 blocks of 3 graduate hours and Masters.
- 14) Approve the salary of Cassidy Janiszewski, Elementary General Education Teacher. Salary for the 2021-2022 school year will be Step C of the FTA contractual rate plus 12 blocks of 3 graduate hours and Masters.
- 15) Approve the salary of Brianna Betker, Behavioral Specialist. Salary for the 2021-2022 school year will be Step C of the FTA contractual rate plus 10 blocks of 3 graduate hours and Masters.
- 16) Approve the change of Heather Kaczor, Certified Speech Therapist position from .8 FTE to 1.0 FTE.

D. Manzella
Elem. Special
Education Teacher,
Appointment
Effective 09/1/2021

S. Slate
Elem. Education
Teacher,
Appointment
Effective 09/1/2021

C. Janiszewski
Elem. Education
Teacher,
Appointment
Effective 09/1/2021

B. Betker
Behavior Specialist,
Appointment
Effective 09/1/2021

H. Kaczor, 1.0 FTE
Appointment
Effective 09/1/2021

J. Feniello, Modified
Girls Vball Coach
2021-2022

- 17) Approve the following Extra-Curricular advisor stipends for the 2021-22 year.

Feniello, Jon	Modified Girls Volleyball Coach	\$1,600.00
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Substitutes
Approved

- 18) Approve the following substitutes:

Judith Lucas – Floater Monitor Aide – effective July 16, 2021.

Barbara Valentine – Bus Driver – pending successful completion of all requirements

Gregory Cole – Certified Teacher – pending successful completion of all requirements

- 19) Approve the unpaid leave for 2021-2022 year:

Unpaid Leave
Approved

Ashley Campbell	July 13-14 th , 2021	1.5
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Final Amended AS-7
2020-21 Contract
Approved

D. Other

- 1) Approve the Final Amended AS-7 contract for services purchased from the Erie 2 Chautauqua-Cattaraugus BOCES for the 2020-2021 school year.

R.A. Mercer & CO.
as the External
Auditor Approved

- 2) Appoint R.A. Mercer & Co. as the External Auditor.



- 3) Authorize the Superintendent to enter into an agreement with R.A. Mercer & Co. P.C. for the external audit for the year end June 30, 2021 in an amount not to exceed \$12,000.00.
- 4) Approve the Superintendent entering into an agreement with Chautauqua Transportation Services for NYSED physical performance testing for the 2021-2022 school year.
- 5) Authorize the Superintendent to enter into a membership with Western New York Educational Service Council effective September 1, 2021 – August 31, 2022, in the amount of \$800.00.
- 6) Resolved that, pursuant to Education Law 1711, the Superintendent to be authorized to undertake roles and duties of an instructional coach for the Springville Griffith Institute team as they participate in the 2021-2022 New York Farm to School Institute sponsored by the American Farmland Trust (AFT) and the Farm to Institution New York State (FINYS).
- 7) Authorize the Superintendent to enter into a contract with The Evans Agency for insurance coverages for the 2021-2022 year in the amount of \$19,079.00.
- 8) Authorize the Superintendent to enter into an ongoing agreement with Municipal Solutions Inc. as the financial advisor services starting May 11, 2021.
- 9) Authorize the Superintendent to enter into a renewal agreement with ESI for the Employee Assistance Program in the amount of \$3,000.00 for the period of July 1, 2021- June 30, 2022.

R.A. Mercer & CO.
as the External
Auditor Contract
Approved

Chautauqua
Transportation
Services 2021-2022
Approved

R.A. Mercer & CO.
as the External
Auditor Approved

Education Law 1711
Instructional Coach,
2021-22 NY Farm to
School Institute
Approved

Evans Agency
2021-2022 Contract
Approved

Municipal Solutions
Inc. 2021-2022
Contract Approved

ESI, Employee
Assistance Program
2021-2022 Contract
Approved

Tuition Exemption
for 2021-2022
Approved

- 10) Approve the following tuition exemptions for the 2021-2022 school year for:

Jesse, Hannah and Avalyn Kwiros, children of Allison Kwiros
Mary and Matthew Dunn, children of Jennifer Dunn
Antonio, Julianna, and Mia Patton, children of Anna Patton
Morgan Becker, child of Laurie Becker
Evan Greenough, child of Greg Greenough
Chase Dakin & Spencer Grande, children of Daniel Grande
Matthew Borrello, Olivia Borrello children of Anne Borrello
Emma Ruffo, child of Lindsey Ruffo

2021-2022
Handbooks
Approved

- 1) Approve the following 2021-2022 Handbooks:

Forestville Elementary Parent/Student Handbook
Forestville MS/HS Student Handbook
Code of Conduct

2021-2022
Emergency
Response Plans
Approved



- 2) Approve the following Emergency Response Plans:

District Wide Emergency Response Plan
Elementary Emergency Response Plan
MS/HS Emergency Response Plan

2021-2022
Professional
Learning Plan
Approved

- 3) Approve the 2021-2022 Professional Learning Plan.

2021-2022 Athletic
Handbook
Approved

- 4) Approve the 2021-2022 Athletic Handbook

Surplus Items
Approved

- 5) Surplus the following items:

Sprite Floor Vacuum
75 Student Lockers

All voted yes.

Additional Personnel Items

- 1) Michelle Merritt made the motion, seconded by Andrea Spengler, upon recommendation of the Superintendent, to approve the change of Emily Scott, Certified Occupational Therapist Assistant position from .8 FTE to 1.0 FTE.

Yes: Michael LoManto, Mervin Fry, Andrea Spengler, Michelle Merritt

Abstained: Carol Woodward

- 2) Michelle Merritt made the motion, seconded by Mervin Fry, upon recommendation of the Superintendent, to approve Sarah LoManto as a substitute summer bus driver.

Yes: Carol Woodward, Mervin Fry, Andrea Spengler, Michelle Merritt

Abstained: Michael LoManto

Adjournment

Michelle Merritt made the motion, seconded by Mervin Fry to adjourn the meeting at 5:38 pm.

All voted yes.

Correspondence/Information

Kristin Irwin
District Clerk